

# NASHOBA Regional School District



*Together, we inspire and challenge all learners to realize their unique potential and become active contributors to their community*

**Office of the Superintendent**

**Kirk Downing, Superintendent**

**Laura Friend, Assistant Superintendent of Teaching and Learning**

**3/6/2023**

**Position:** Special Educator – K – 2  
**Department/Location:** The Center School  
**Pay:** In accordance with CBA scale

***The Special Educator is employed without regard to age, physical, mental or psychiatric disability, genetics, race, religion, sex, sexual orientation, gender identity, marital status, national origin, or military status. NRSD welcomes and encourages candidates with diverse racial, cultural, religious, class, and/or gender backgrounds and experiences to apply.***

## **Organizational Scope:**

This position reports directly to the Building Principal and Director of Pupil Personnel Services with indirect report to the Superintendent as the appointing authority. The work of the Special Educator is influenced by NRSD's core values of academic achievement and personal growth; voice, choice and agency; lifelong learning; a safe, caring and inclusive community; collaborative partnerships; innovation; and a sense of belonging for all.

## **Position Responsibilities:**

- Supports regular educator by modifying curriculum for students eligible for special education, using the course of study adopted by the MA DESE.
- Works to ensure the rights of students with disabilities to be full participants in the general curriculum.
- Implements state and federal laws and regulations as they apply to special education.
- Participates in the development of and oversees implementation of IEPs for students eligible for special education.
- Supervises and supports paraprofessionals as they implement instruction.
- Develops lesson plans and instructional materials and provides individualized and small group instruction in order to adapt the curriculum to the needs of each pupil.
- Translates lesson plans into learning experiences so as to best utilize the available time for instruction.
- Establishes and maintains standards of pupil behavior needed to achieve a supportive learning environment in the classroom.
- Evaluates and maintains data on pupils' academic and social growth, keeps appropriate records, and prepares progress reports.
- Communicates with parents through conferences and other means to discuss pupil's progress and interpret the school program.
- Identifies pupil needs and cooperates with other professional staff members in assessing and helping pupils solve health, attitude, and learning problems.
- Maintains professional competence through in-service education activities provided by the district and self-selected professional growth activities.
- Selects and requisitions books and instructional aids; maintains required inventory records.

[www.nrsd.net](http://www.nrsd.net)

50 Mechanic Street, Bolton, MA 01740  
O - 978-779-0539 F - 978-779-6812

- Supervises pupils in out-of-classroom activities as assigned during the working day.
- Administers standardized tests in accordance with district testing program and to determine special education eligibility.
- Participates in curriculum development programs as required.
- Participates in faculty committees and the sponsorship of pupil activities.
- Other duties as assigned.

**Job Qualifications & Physical Demands:**

Must be highly qualified by DESE licensure standards. Must have excellent communication and interpersonal skills and possess a high level of capability with technology.

Must be able to assist in the protection of students and school property, assist the principal in fire and other emergency drills as required by law and School Committee policy.

**To Apply:** Apply through SchoolSpring. See link to SchoolSpring on the NRSD website: [www.nrsd.net](http://www.nrsd.net) "Employment Opportunities".